



**2025 Harbour Authority Association of BC (HAABC) Seminar Agenda**  
**Best Western Barclay Hotel, Port Alberni, BC**  
**4277 Stamp Avenue, Port Alberni, BC**  
**February 18-21, 2025**

**TUESDAY, February 18, 2025**

- 12:00-8:00**      **Check In** – The reception table will set up in the lobby at 12:00pm.
- 1:00-2-30pm**    **Employment Law** – Shelley Quinte - *Barclay Room*
- 2:45-4:00pm**    **Employee Benefits** – Adam Duncan
- 1:00-4:00**      **Environmental Management Planning Workshop (EMP)** – Lexi Perry –*Arrowsmith Room West*  
The Environmental Management Plan is your toolkit to understanding and navigating Acts and Regulations that apply to your harbour. Use these tips and Best Management Practices to ensure your operations are safe and compliant, and to be a steward for the marine environment.
- 4:30-5:30**      **HAABC Board Meeting**
- 6:00-8:00**      **Meet & Greet** - *Arrowsmith room*

**WEDNESDAY February 19, 2024**

- 7:00-4:00**      **Registration table**
- 7:00-8:00**      **Buffet Breakfast**
- 8:00-8:30**      **Welcome and Introductions of HAABC Board and SCH Representatives**  
**First Nation will welcome delegates to their traditional territory**  
**Mayor Welcome delegates to their city**
- 8:30-8:50**      **Exhibitor Introductions** – Our exhibitors are essential to the Seminar. Each exhibitor will be introduced, given the opportunity to briefly outline their business and explain how they can assist in making our harbours better.
- 8:50 -9:05**      **Clean Marine BC** – Jacob Banting
- 9:05 -9:20**      **FishSafe BC**
- 9:20-10:10**    **SCH Update** – Terri Bonnet - Regional Director, SCH Pacific
- 10:10-10:30**    **AM Break**
- 10:30-10:45**    **RCM SAR**
- 10:45 -11:45**    **Ports of Call** – South, Mid and North Island
- 11:45-12:45**    **Buffet Lunch** – Exhibitors visits
- 12:45-1:30**    **Ports of Call** – North Coast, Sunshine Coast and Lower Mainland

- 1:30-2:30**      **SCH Engineering – Bits and Bolts**
- 2:30 -3:00**      **The History of the HAABC - Robin Richardson and Mo Nordstrom**
- 3:00-3:15**      **PM Break**
- 3:15-4:45**      **Mock Board Meeting**

**THURSDAY February 20, 2025**

- 7:00-8:00**      **Breakfast Buffet**
- 8:00-9:00**      **Harbour Authority Corporation – Lynne Duplessis (D&O Insurance)**
- 9:00-10:00**      **SCH Client Services – Arms Length Agreement**
- 10:00-10:15**      **AM break**
- 10:15- 11:00**      **PAPA Harvest Round Table – See how all stakeholders work together**
- 11:00-12:00**      **Zone Elections and AGM**
- 12:00-1:00**      **Buffet Lunch**
- 1:00-2:30**      **Persons of Concern – CMHA, WorksafeBC, RCMP**
- 2:45–5:00**      **McLean Mill tour and Salmon Enhancement Society**
- 6:00-7:00**      **Happy Hour and Pre-banquet Networking**
- 7:00-9:00**      **Banquet Dinner and SCH and HAABC Award Ceremony**
- 9:00-11:30**      **Entertainment**

**FRIDAY February 21, 2025**

- 8:00-9:00**      **Buffet Breakfast**
- 9:00-10:15**      **Vessels of Concern – Darren Williams**
- 10:30–11:45**      **Governance – Jason Koshman – Ensure Articles of Incorporation are in line with CCA.**
- 11:45-12:00**      **Closing remarks**



# HARBOUR AUTHORITY ASSOCIATION OF B.C.

## 27th ANNUAL SEMINAR

February 18-21, 2025

Best Western Barclay

4277 Stamp Avenue, Port Alberni, BC

### EXHIBITOR REGISTRATION FORM

**Registration fee includes** Vendor booths with tables. Tuesday Meet & Greet appetizers/drink tickets. Wednesday breakfast and lunch. Thursday breakfast, lunch and banquet dinner and Friday breakfast. If you would like to bring a guest to the Banquet only, there is a banquet only charge as listed below. You are welcome to attend any of the sessions in the ballroom.

Organization: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

<b>REGISTRATION FEES</b> : Exhibitor (Banquet Included)	\$ 625.00
Exhibitor Non-Profit	\$ 475.00
Non-Profit #: _____	
Exhibitor Helper	\$ 350.00

Attendee #1: \_\_\_\_\_ *Name and Position* \$ \_\_\_\_\_

Attendee #2: \_\_\_\_\_ *Name and Position* \$ \_\_\_\_\_

Attendee #3: \_\_\_\_\_ *Name and Position* \$ \_\_\_\_\_

Attendee #4: \_\_\_\_\_ *Name and Position* \$ \_\_\_\_\_

Total: \$ \_\_\_\_\_

1. You may pay by CHEQUE, payable to the HAABC and mail to: P.O. Box 328 Stn Main, Powell River, BC V8A 5C2
2. You may pay by E-transfer via [contact@haa.bc.ca](mailto:contact@haa.bc.ca)
3. Return this completed form with payment by January 21st for early bird rate. Registration closes Feb 4th.  
*Payment must be made in advance.*

**Cancellation Policy for Seminar:** Full refund prior to February 4th *\*no refund after February 4th\**.  
Seminar Questions? Contact Darlene at 250-339-3970 or by email: [contact@haa.bc.ca](mailto:contact@haa.bc.ca)

#### Accommodation

Attendees are responsible for their own Travel and Accommodation arrangements. Best Western Barclay has a block of rooms held until January 21, 2025. 250 724 7171 or <https://www.bestwestern.com>

Make your reservation early.

- Mention the code **Conference HAABC** when making your reservation, to receive this preferred rate.
  - Room rates start at \$167.97 to \$192.97 + 15% taxes, based on single/double occupancy.

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**Additional Notes:**

We will endeavour to ensure all food requirements are met, such as options for vegetarians or gluten intolerance. If you have any other food allergies or needs please feel free to let us know here:

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Exhibitors will be set up in the Arrowsmith Room East – directly across from the Barclay ballroom. The room will be ready for you to set up Tuesday morning. We will host our Meet and Greet Reception at 6pm in the Arrowsmith room so set up should be completed no later than 5pm. Tuesday afternoon the room will be divided with a session on the other side – which we must be mindful of that and quiet. Take down will be Thursday after lunch 1 - 5pm while the tours are offered. We will have an assigned HAABC director to help you with your needs.

On Tuesday morning each will have 2-5 minutes to introduce your company to the group and how you can benefit the HA's. Feel free to provide a short PowerPoint presentation if you like. Time allotment will depend on how many exhibitors we have.

Exhibitor raffle. We will provide stamps for you as you may be asked to stamp a card. Delegates who have stamps from all exhibitors will be entered into a draw to win a prize. Feel free to donate to the prize pool.

We really look forward to seeing everyone again. If you have any questions, feel free to call or email me. Thank you!

**Bring a door prize!!**  
**We all love going home with one!**

***Thank you for your continuous support and participation!***

