



2025 Harbour Authority Association of BC (HAABC) Seminar Agenda
Best Western Barclay Hotel, Port Alberni, BC
4277 Stamp Avenue, Port Alberni, BC
February 18-21, 2025

TUESDAY, February 18, 2025

- 12:00-8:00** **Check In** – The reception table will set up in the lobby at 12:00pm.
- 1:00-2-30pm** **Employment Law** – Shelley Quinte - *Barclay Room*
- 2:45-4:00pm** **Employee Benefits** – Adam Duncan
- 1:00-4:00** **Environmental Management Planning Workshop (EMP)** – Lexi Perry –*Arrowsmith Room West*
The Environmental Management Plan is your toolkit to understanding and navigating Acts and Regulations that apply to your harbour. Use these tips and Best Management Practices to ensure your operations are safe and compliant, and to be a steward for the marine environment.
- 4:30-5:30** **HAABC Board Meeting**
- 6:00-8:00** **Meet & Greet** - *Arrowsmith room*

WEDNESDAY February 19, 2024

- 7:00-4:00** **Registration table**
- 7:00-8:00** **Buffet Breakfast**
- 8:00-8:30** **Welcome and Introductions of HAABC Board and SCH Representatives**
First Nation will welcome delegates to their traditional territory
Mayor Welcome delegates to their city
- 8:30-8:50** **Exhibitor Introductions** – Our exhibitors are essential to the Seminar. Each exhibitor will be introduced, given the opportunity to briefly outline their business and explain how they can assist in making our harbours better.
- 8:50 -9:05** **Clean Marine BC** – Jacob Banting
- 9:05 -9:20** **FishSafe BC**
- 9:20-10:10** **SCH Update** – Terri Bonnet - Regional Director, SCH Pacific
- 10:10-10:30** **AM Break**
- 10:30-10:45** **RCM SAR**
- 10:45 -11:45** **Ports of Call** – South, Mid and North Island
- 11:45-12:45** **Buffet Lunch** – Exhibitors visits
- 12:45-1:30** **Ports of Call** – North Coast, Sunshine Coast and Lower Mainland

- 1:30-2:30** SCH Engineering – Bits and Bolts
- 2:30 -3:00** The History of the HAABC - Robin Richardson and Mo Nordstrom
- 3:00-3:15** PM Break
- 3:15-4:45** Mock Board Meeting

THURSDAY February 20, 2025

- 7:00-8:00** Breakfast Buffet
- 8:00-9:00** Harbour Authority Corporation – Lynne Duplessis (D&O Insurance)
- 9:00-10:00** SCH Client Services – Arms Length Agreement
- 10:00-10:15** AM break
- 10:15- 11:00** PAPA Harvest Round Table – See how all stakeholders work together
- 11:00-12:00** Zone Elections and AGM
- 12:00-1:00** Buffet Lunch
- 1:00-2:30** Persons of Concern – CMHA, WorksafeBC, RCMP
- 2:45–5:00** McLean Mill tour and Salmon Enhancement Society
- 6:00-7:00** Happy Hour and Pre-banquet Networking
- 7:00-9:00** Banquet Dinner and SCH and HAABC Award Ceremony
- 9:00-11:30** Entertainment

FRIDAY February 21, 2025

- 8:00-9:00** Buffet Breakfast
- 9:00-10:15** Vessels of Concern – Darren Williams
- 10:30–11:45** Governance – Jason Koshman – Ensure Articles of Incorporation are in line with CCA.
- 11:45-12:00** Closing remarks



HARBOUR AUTHORITY ASSOCIATION OF B.C.

27th ANNUAL SEMINAR

February 18-21, 2025

Best Western Barclay

4277 Stamp Avenue, Port Alberni, BC

DELEGATE REGISTRATION FORM

Registration fee includes Seminar sessions Tuesday afternoon, Wednesday, Thursday with tour and Friday morning. Tuesday Meet & Greet appetizers/drink tickets. Wednesday breakfast and lunch. Thursday breakfast, lunch and banquet dinner and Friday breakfast. If you would like to bring a guest to the Banquet only, there is a banquet only charge as listed below.

Organization: _____ Phone: _____ Email: _____

Address: _____

REGISTRATION FEES : EARLY BIRD FEE (if payment rec'd before Jan 21st)	\$ 450.00
EARLY BIRD Additional HA participants - same HA	\$ 425.00
ALL DELEGATES (if payment rec'd after Jan 21st)	\$ 475.00
BANQUET GUEST (Banquet meal only)	\$ 80.00

Attendee #1: _____ *Name and Position* \$ _____

Attendee #2: _____ *Name and Position* \$ _____

Attendee #3: _____ *Name and Position* \$ _____

Attendee #4: _____ *Name and Position* \$ _____

Attendee #5: _____ *Name and Position* \$ _____

Attendee #6: _____ *Name and Position* \$ _____

Total: \$ _____

1. You may pay by CHEQUE, payable to the **HAABC** and mail to: P.O. Box 328 Stn Main, Powell River, BC V8A 5C2
2. You may pay by E-transfer via **contact@haa.bc.ca**
3. Return this completed form with payment by January 21st for early bird rate. Registration closes Feb 4th.
Payment must be made in advance.

Cancellation Policy for Seminar: Full refund prior to February 4th **no refund after February 4th**.
Seminar Questions? Contact Darlene at 250-339-3970 or by email: contact@haa.bc.ca

Accommodation

Attendees are responsible for their own Travel and Accommodation arrangements. Best Western Barclay has a block of rooms held until January 21, 2025. 250 724 7171 or <https://www.bestwestern.com>

Make your reservation early.

- Mention the code **Conference HAABC** when making your reservation, to receive this preferred rate.
- Room rates start at \$167.97 to \$192.97 + 15% taxes, based on single/double occupancy.

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Additional Notes:

We will endeavour to ensure all food requirements are met. If you have any food allergies or needs please feel free to let us know here:

Ports Of Call :

Ports of Call gives you the opportunity to share with everyone, the successes and challenges you have seen over the last year or a general update on your harbour. You can send in 2-3 pictures to compliment your presentation. So go on..... You will have 2-3 minutes to show off your harbour!!

We acknowledge that public speaking is not for everyone. If your HA would prefer to not speak, we ask that you send us pictures and a written update and a HAABC Director will speak on your behalf. This will allow other HA's the ability to contact you if they have any solutions or questions.

Deadline for Port of Call photos: February 10th, 2025

Pre-seminar survey:

Watch for a brief survey coming soon. This will be to collect questions for Shelley Quinte (Employment Law), Jason Koshman (Articles of Incorporation or your Headlease Section 9, Improvements) and for Canadian Mental Health Assoc (regarding persons of concern session).

Dealine for pre-Seminar survey Dec 31. 2024 as they need lead time to prepare.

Bring a door prize!!
We all love going home with one!

Thank you for your continued support & participation!