



# HARBOUR AUTHORITY ASSOCIATION OF B.C.

## 26th ANNUAL SEMINAR

January 23-25, 2024

Highliner Hotel and Conference Centre  
815 – 1<sup>st</sup> Ave West, Prince Rupert, BC

### EXHIBITOR REGISTRATION FORM

**Registration fee includes:** All day Seminar sessions Tuesday, Wednesday and Thursday. Tuesday breakfast, lunch and Meet and Greet appetizers/drink tickets. Wednesday breakfast and lunch. Thursday breakfast, lunch and banquet dinner.

Organization: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

<b>REGISTRATION FEES</b> : Exhibitor (Banquet Included)	\$ 625.00
Exhibitor Non-Profit	\$ 475.00
Non-Profit #: _____	
Exhibitor Helper	\$ 350.00
Attendee #1: _____ <i>Name and Position</i>	\$ _____
Attendee #2: _____ <i>Name and Position</i>	\$ _____
Attendee #3: _____ <i>Name and Position</i>	\$ _____
Attendee #4: _____ <i>Name and Position</i>	\$ _____
Total:	\$ _____

1. You may pay by CHEQUE, payable to the **HAABC** and mail to: P.O. Box 328 Stn Main, Powell River, BC V8A 5C2
2. You may pay by E-transfer via **contact@haa.bc.ca**
3. **Return this completed form with payment no later than Friday Jan 12, 2024**  
*Payment must be made in advance.*

**Cancellation Policy for Seminar:** Full refund prior to January 12/24 *\*no refund after January 12/23\**.  
Seminar Questions? Contact Darlene at 250-339-3970 or by email: [contact@haa.bc.ca](mailto:contact@haa.bc.ca)

#### Accommodation

Attendees are responsible for their own Travel and Accommodation arrangements. Highliner Hotel (250 624 9060) or <http://www.highlinerhotel.com/>) has a block of rooms held until December 31, 2023.

Make your reservation early. There are limited 2 bed rooms, please only book these if needed.

- Mention the code **HAABC Conference 2024** when making your reservation, to receive this preferred rate.
  - **Room rates are \$129.00 plus taxes, based on single/double occupancy.**
- **If booking a flight with Air Canada – Use promo code PXTB7UD1 for a discount on your Prince Rupert flight**

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### Additional Notes:

We will endeavour to ensure all food requirements are met, such as options for vegetarians or gluten intolerance. If you have any other food allergies or needs please feel free to let us know here:

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Exhibitors will be set up in the Ballroom (Metlakatla side) and each will have a skirted table and power available.

The room will be ready for you to set up Monday after lunch. Take down will be Thursday after lunch 1 - 5pm. We will have an assigned HAABC director to help you with your needs.

On Tuesday morning each will have 2-5 minutes to introduce your company to the group and how you can benefit the HA's. Feel free to provide a short PowerPoint presentation if you like.

Exhibitor raffle. We will provide stamps for you as you may be asked to stamp a card. Delegates who have stamps from all exhibitors will be entered into a draw to win a prize. Feel free to donate to the prize pool.

We really look forward to seeing everyone again. If you have any questions, feel free to call or email me. Thank you!

**Bring a door prize!!**  
We all love going home with one!

***Thank you for your continuous support and participation!***





**2024 Harbour Authority Association of BC (HAABC) Seminar Agenda**  
**Highliner Hotel and Conference Centre, Prince Rupert, BC**  
**January 23-25, 2024**

**TUESDAY, January 23, 2024**

- 7:00-3:00**      **Check In** – The reception table will set up in the lobby at 7am
- 7:15-8:15**      **Buffet breakfast**
- 8:15-8:45**      **Welcome and Introductions of HAABC Board and SCH Representatives** – President Mike Loy will act as Master of Ceremonies.  
**Metlakatla Elder will welcome delegates to their traditional territory**  
**Prince Rupert Mayor will welcome the delegation**  
**Port Edward Mayor will welcome the delegation**
- 8:45-9:15**      **Exhibitor Introductions** – Our exhibitors are essential to the Seminar. Each exhibitor will be introduced, given the opportunity to briefly outline their business and explain how they can assist in making our harbours better.
- 9:15-10:00**     **Ports of Call** – North Coast, Sunshine Coast, Lower Mainland
- 10:00-10:20**    **AM Break** (Exhibitor Visits)
- 10:20-11:00**    **SCH Update** - Terri Bonnet, Regional Director, SCH Pacific
- 11:00-12:00**    **WorksafeBC** – Keeping safe while on the job - Paul Matthew and Cody King
- 12:00-1:00**     **Buffet Lunch** (Exhibitor Visits)
- 1:00 – 1:15**     **Clean Marine BC**
- 1:15-2:00**      **Ship Source Oil Pollution Fund** – Ryan Gauvin, Legal Counsel SSOP
- 2:00-3:00**      **Port of Call** – North Island, Mid Island, South Island
- 3:00-3:15**      **PM Break** (Exhibitor visits)
- 3:15-4:00**      **Zone Meeting/Elections** (North Island, South Island, Sunshine Coast and Lower Mainland elections)
- 4:00-5:00**      **HAABC AGM**
- 6:00-8:00**      **Meet & Greet** - Wheelhouse Brewery – 380 Bill Murray Dr

**WEDNESDAY, January 24, 2024**

- 7:30-8:30**      **Breakfast Buffet**
- 8:30-8:45**      **Feature Zone** – North Coast Zone presentation by PEHA
- 8:45-9:30**      **SCH** – Crane Policy

- 9:30-10:15**     **SCH** – Overview of SCH Units
- 10:15-10:30**    **AM Break** (Exhibitor visits)
- 10:30-12:00**    **Vessels of Concern – CCG** – Hazardous Assessment (Virtual presentation)
- 12:00-1:30**     **Lunch Buffet – Table Topics** - Liveboards, Governance, Garbage, VOC, Asset Insurance, Net Recycling ++
- 1:30-2:00**      **Haisla Harbour Authority** – Mike Jacobs will introduce you to his harbour and speak to the startup challenges and successes they have seen
- 2:00-4:00**      **Legal** - CALL FOR LEGAL QUESTIONS (NO QUESTION IS DUMB): This year's legal seminar will be a smorgasbord of legal issues created by you! Make sure your favourite dish is on the menu by writing the HAABC with any legal question that you would like our legal team to answer that you haven't asked in the past because it hasn't seemed important or you're just too busy to ask. It is likely someone else wants the same question answered! All question authors will be kept anonymous, and the questions will be compiled and answered at this year's conference. The deadline for submitting a question will be December 1, 2023, so don't leave it too late.

**THURSDAY January 25, 2024**

- 8:00 – 9:00**     **Breakfast Buffet**
- 9:00 – 12:00**    **Environmental Management Planning Workshop (EMP)** *Lax Kw'alaams Room*  
The Environmental Management Plan is your toolkit to understanding and navigating Acts and Regulations that apply to your harbour. Use these tips and Best Management Practices to ensure your operations are safe and compliant, and to be a steward for the marine environment.
- 9:00 – 10:30**    **Governance – Mock Board Meeting** *Metlakatla Room*
- 10:30 – 12:00**   **Exhibitor Visits**
- 12:00-1:00**     **Lunch Buffet**
- 1:00-4:00**      **R&M Maintenance workshop on the docks** (3x1hr sessions R&M alternating with City trolley tours)
- 6:00-7:00**      **Happy Hour and Pre-banquet Networking** with Live Acoustics by Steve Maguire
- 7:00-9:00**      **Banquet Dinner and SCH and HAABC Award Ceremony**
- 9:00-11:30**     **Social Hour** - Gitmaxmak'ay Nisga'a Dancers